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Workplace mentor review - performance objectives sign-off

Performance Objective 1- Demonstrate the application of professional ethics, value and judgement

Describe an occasion on which you had to demonstrate ethical behaviour.

I always try to adopt professional behavior at the clients and keep myself up to date with the developments in the practice and legislation, currently I was engaged on an insurance company for statutory audit, I was the semi senior or the additional job in charge, according to the fundamental principle of Ethics, for showing the duty of care and competence I keep myself up to date having studied the insurance ordinance and other relevant information, and then started doing my tasks as well as I shared the information with my senior and junior team members.

What did you learn from this experience and how will it influence your future behaviour in the workplace?

I gained a lot of experience as well as knowledge of the insurance industry. If in the future I was engaged again in an insurance company then it would not be difficult for me to be competent and perform the task with duty of care, I would normally have to look at just the amended rules relating to the insurance ordinance.

What would have been the impact had you not behaved ethically in this situation?

Its impact would have been on many different things, like, I would not be able to perform or complete the tasks given to me satisfactorily, and there would have been any serious misstatement in the accounts which can lead to a material misstatement in the financial statements, and the Auditor's report might have needed to be modified and a Qualified opinion might be expressed.

Workplace mentor

Name:

Job title:

Professional qualifications:

Email address:

Phone number:

I confirm that this performance objective has been reviewed and signed off as achieved by the trainee above.

Signature

Date:

Countersigning training supervisor

Name:

Job title:

Professional qualifications:

Email address:

Phone number:

I confirm that this performance objective has been reviewed and signed off as achieved by the trainee above.

Signature

Date: